

April

Regular Board Meeting Agenda Items

- Amend School Division Goals
- Approve budget assumptions
- Conduct Director Review (third year of Board Term)
- Conduct Board Review (even years)
- Host Gala Awards Night

May

Regular Board Meeting Agenda Items

- Review draft budget and provide required redirection
- Approve PMR
- Establish compensation guidelines for out of scope staff
- Approve Director semi-annual evaluation (3rd year of Board Term)
- Approve Board semi-annual evaluation (even years)
- SSBA Members Council (Chair/vice chair and Director)
- Sub-Division graduation ceremonies to present awards as determined

June

Regular Board Meeting Agenda Items

- Approve Annual Budget
- Advocacy Linkage MLA's
- Personnel Accountability Report – HR Report
- Public Section Annual Meeting
- SHSAA Meeting –representative delegate
- Sub-Division graduation ceremonies to present awards as determined

July

Regular Board Meeting Agenda Items

- No Scheduled Board meeting

9. Adjournment

MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION OF THE NORTHWEST SCHOOL DIVISION NO. 203 HELD THURSDAY, FEBRUARY 9, 2023 AT 10:00 A.M. IN THE BOARD OFFICE AT MEADOW LAKE, SASKATCHEWAN VIA TEAMS

Members Present: Glen Winkler, Chair
 Bev Josuttes-Harland, Vice-Chair
 Mark Campbell, John Anderson, Terri Prete, Charles Stein, Faith Graham, Janice Baillargeon, Barb Seymour, Andrea Perillat

Members Absent: Patricia Main

In Attendance: Duane Hauk, CEO
 Charlie McCloud, CFO
 Davin Hildebrand, Deputy Director of Education
 Jennifer Williamson, Deputy Director of Education
 Darrell Newton, Supt. Curriculum & Instruction
 Aaron Oakes, Supt. Curriculum & Instruction
 Kaitlin Harman, Communications Officer

Agenda 23-011 Andrea Perillat That the agenda be adopted as amended. CARRIED

Minutes 23-012 Barb Seymour That the minutes of the January 12, 2023 regular meeting be approved as presented. CARRIED

Major Capital Priority List 23-013 Charles Stein That the Major Capital Request list for 2024-2025 be approved as presented.
 1) Maidstone – New Combined PreK-12 school
 2) Pierceland – New PreK-12 school
 3) Transition Place Education Centre – New school in collaboration with the Meadow Lake Arena project

RECORDED VOTE REQUESTED:
 Glen Winkler – In Favour Charles Stein – In Favour
 Barb Seymour – Opposed Terri Prete – In Favour
 Faith Graham – Opposed Mark Campbell – In Favour
 Andrea Perillat – In Favour Janice Baillargeon – In Favour
 John Anderson – In Favour Bev Josuttes-Harland – In Favour

CARRIED

Minor Capital Program 23-014 Janice Baillargeon That the Minor Capital Request list for 2024-2025 be approved as presented.
 1) Jubilee Elementary – Major Renovation
 2) Lashburn High School – Major Renovation

CARRIED

Provincial Education Plan 23-015	Terri Prete	That the Board of Education support the Provincial Education Plan with the expectation that adequate funding will be provided.	CARRIED
School Year Calendar 23-016	Barb Seymour	That the 2023-2024 school year calendar chosen by the NWSD division and school staff be approved in principle and that it be submitted to the Ministry of Education for review to ensure that all Education Regulations are being met.	CARRIED
Finance Statement 23-017	John Anderson	That the Financial Report for the period ending January 31, 2023 be approved as presented.	CARRIED
April Meeting Date 23-018	John Anderson	That the regular April meeting date be changed from April 13, 2023 to April 18, 2023 to accommodate Easter vacations.	CARRIED
Committee of the Whole 23-019	Janice Baillargeon	That we enter a Committee of the Whole.	CARRIED
Report from the Committee of the Whole 23-020	Charles Stein	That we rise and report from the Committee of the Whole.	CARRIED
Emergent Items		The Committee reported on Education Sector arising issues, personnel and Board round table discussion. <ol style="list-style-type: none"> 1. Transportation Department Presentation 2. Student Services Department Presentation 3. Strategic Planning Moved to April 	
Adjournment 23-021	Mark Campbell	That we adjourn.	CARRIED
		Time: 12:55 p.m.	

Glen Winkler, Chair

Charlie McCloud, Chief Financial Officer

5.1: Strategic Planning April 2023



MEETING DATE: March 9, 2023

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input checked="" type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input checked="" type="checkbox"/> Discussion
	<input type="checkbox"/> Other: Delegations	

BACKGROUND

The Board of Education and Senior Administration participate in strategic planning to achieve a number of outcomes.

CURRENT STATUS

The event outline will be presented at this time.

PROS AND CONS

N/A

FINANCIAL IMPLICATION

N/A

PREPARED BY:	DATE	ATTACHMENTS
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Duane Hauk	March 3, 2023	
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RECOMMENDATION

5.2: Financial Reports



MEETING DATE: March 9, 2023

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input checked="" type="checkbox"/> Discussion
	<input type="checkbox"/> Other: Delegations	

BACKGROUND

Financial reports are presented regularly.

CURRENT STATUS

The statement is for the period September 1, 2022 to February 28, 2023.

PROS AND CONS

N/A

FINANCIAL IMPLICATION

N/A

PREPARED BY:	DATE	ATTACHMENTS
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Charlie McCloud

One

RECOMMENDATION

That the financial report for the period ending February 28, 2023 be approved.

Northwest School Division No. 203				
Revenues and Expenditures				
September 1, 2022 to February 28, 2023				Year-to-Date 50%
	2022/23	2022/23		
	Annual Budget	YTD	Balance	
Revenues:				
Total Property Tax Revenue	\$0	\$0	\$0	
Total Grants Revenue	\$57,252,792	\$27,255,854	(\$29,996,938)	
Total Tuition and Related Fees	\$3,102,366	\$1,387,848	(\$1,714,518)	
School Generated Funds	\$1,714,540	\$0	(\$1,714,540)	
Total Interest and Other Revenues	\$115,000	\$75,750	(\$39,250)	
Total Complementary Services Revenues	\$1,332,274	\$715,472	(\$616,802)	
External Services Revenues	\$743,992	\$237,810	(\$506,182)	
Total Capital Revenues	\$0	\$80,392	\$80,392	
Total Revenues	\$64,260,964	\$29,753,126	(\$34,507,838)	46%
Expenditures:				
Total Governance	\$309,261	\$144,570	\$164,691	
Total Administration	\$3,199,462	\$1,551,019	\$1,648,443	
Total Instruction	\$44,187,735	\$21,385,421	\$22,802,315	
Total Plant Operation and Maintenance	\$11,580,982	\$3,974,368	\$7,606,614	
Total Student Transportation	\$6,122,438	\$2,879,543	\$3,242,895	
Total Tuition and Related Fees	\$854,616	\$333,464	\$521,152	
School Generated Funds	\$1,714,540	\$0	\$1,714,540	
Total Interest and Bank Charges	\$55,316	\$12,153	\$43,163	
Total Complementary Services	\$1,776,361	\$733,271	\$1,043,090	
Total External Services	\$475,618	\$324,679	\$150,939	
Total Capital Expenditures	\$1,340,000	\$90,601	\$1,249,399	
Total Expenditures	\$71,616,329	\$31,429,087	\$40,187,242	44%
Surplus or (Deficit)	(\$7,355,365)	(\$1,675,961)		

6.1: Celebrations

MEETING DATE: March 9, 2023

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input checked="" type="checkbox"/> Discussion
	<input type="checkbox"/> Other: Delegations	

BACKGROUND

CURRENT STATUS

FINANCIAL IMPLICATION

PREPARED BY: DATE ATTACHMENTS

RECOMMENDATION



6.2: Calendar

MEETING DATE:

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion

CURRENT STATUS

Northwest School Division Schedule

2022-2023 Academic Year

Professional Development (no classes)	Monday, March 27
Easter Break	
Last Day of Classes	Thursday, April 6
School Reopens	Monday, April 17
Victoria Day (no school)	Monday, May 22
Final Exam Schedule (High School)	Thursday to Tuesday, June 22-27
Admin Days	Wednesday & Thursday, June 28 & 29

SSBA Events (<http://saskschoolboards.ca/>) - 2023

2023 Spring Assembly – April 5 & 6, 2023 – Saskatoon – Delta Hotels
 Hotel Rooms are booked along with Strategic Planning – April 4 & 5
 Still need to register for Spring Assembly

2023 National Trustees Gathering on Indigenous Education & CSBA Congress
 – Banff, Alberta – July 3-5, 2023 (Banff Centre for Arts and Creativity)
 Promo code CSBA2023
 Hotel booked for Patricia Main & Charles Stein – Banff Rocky Mountain Resort – July 2 to 5

2023 Calendar Year:

March 13 - Board Chairs Council Meeting – via Zoom, 8:30 – 9:30 a.m.
 March 29 – General Insurance Plan Loss Prevention Seminar, In-person, Saskatoon, Sheraton Cavalier Hotel
 April 5 – Board Chairs Council Meeting – In-person before Spring Assembly, Saskatoon, 8:30 a.m. – 11:30 a.m.
 April 5-6 – Spring Assembly – Saskatoon, Delta Hotel Downtown
 May 4-5 – Employee Benefits Plan Seminars, Regina, Delta Hotel
 May 29 - Board Chairs Council Meeting – via Zoom, 8:30 – 9:30 a.m.

Board Meetings – 2023 – Second Thursday of each month

April 18

May 11

June 8

August 10

September 14

October 12

November 9

**Strategic Planning – April 4 – 1:00 to 5:00 pm & April 5 – 10:00 to Noon
Delta Saskatoon**

2 nights 4th & 5th

Glen Winkler- 98771232
Bev Josuttis-Harland – 98782726
Andrea Perillat- 98791422
Barb Seymour- 98792827
Charles Stein- 98795515
Faith Graham- 98797186
Janice Baillargeon- 98799816
John Anderson- 98801019
Mark Campbell- 98802311
Patricia Main- 988053554
Terri Prete- 98804529
Duane Hauk- 98826889

One night 4th

Jennifer Williamson- 98812054
Davin Hildebrand- 98815868
Aaron Oakes- 98818047
Darrell Newton- 98819305
Charlie McCloud- 98820250
Kaitlin Harman- 98821909

PREPARED BY:

Shirley Gerstenhofer

DATE

March 2, 2023

ATTACHMENTS